

Leadership Attributes

Checklist for Leaders



- ✓ Check to see how you are doing as a leader. Use this to help yourself become more successful.

People Management	Yes	Somewhat	No
1. Clearly communicates expectations			
2. Recognizes, acknowledges and rewards achievement			
3. Inspires others to perform in ways they would not without the leader's support and direction			
4. Puts the right people in the right positions at the right time with the right resources			
5. Persuades/encourages people to achieve the desired results for themselves and the organization			
6. Looks out for people's wellbeing as well as the organization's well being			
7. Identifies signals of impending conflict and deals with the sources effectively			
8. Holds people accountable			
9. Encourages and values leadership development in the organization and allocates sufficient resources to this endeavor			
10. Encourages people to stand up for and express their beliefs			
11. Creates an environment where all persons can speak the truth as he or she sees it without concern for retaliation			
12. Able to empathize with those he or she leads			
13. Demonstrates strong commitment to diversity and change improvement			
14. Is innovative and open to new ideas			

Checklist continued...

Checklist for Leaders (cont'd)

Strategic Management	Yes	Somewhat	No
15. Treats people fairly. Respects and values their opinions and ideas.			
16. Is flexible. Can adapt to changing circumstances			
17. Sets, with input from all stakeholders, the long-term direction for oneself and for the organization.			
18. Understands the environment, social trends, competitors, clients/customers and all stakeholders			
19. Correctly analyzes the risks of all decisions			
20. Correctly analyzes the returns of all decisions			
21. Can develop and implement strategies to improve organizational strengths and combat the weaknesses			
22. Identifies appropriate partners, strategic alliances and outside resources to help further goals			
23. Demonstrates strong commitment to diversity and change improvement			
24. Always looks for improvements - never satisfied completely with the status quo			
25. Can articulate the organization's values and develop strategies consistent with the core values			