

**ONTARIO REAL ESTATE ASSOCIATION**  
**Association Executive Advisory Committee**  
**Terms of Reference**

<b>Date Approved:</b> December 5-6, 2018 OREA Board of Directors	<b>Type:</b> Standing Committee
<b>Review Date:</b>	<b>Accountability:</b> The Committee is accountable to the Board.
<b>Quorum:</b> Sub-section 20.03(c) of Article 20 of the OREA By-law provides that “at meetings of Committees, unless otherwise in this By-law provided, two members of the Committee, in addition to the chairperson of the meeting”.	

**Purpose:**

The mandate of the AE Advisory Committee is to act as a resource for both OREA and Board staff with a view towards enhancing the environment in which the provincial association and boards work together for the betterment of members.

**Responsibilities:**

- To provide leadership education to OREA Member Board volunteers that help them serve their grassroots members more effectively.
- To support an environment of continuous learning by developing a resource of information and best practices that benefits local boards and the overall membership.
- To broaden networks and increase collaboration among REALTOR® association executives and other industry leaders in Ontario.
- To promote education and communication while building an environment of open dialogue within the REALTOR® community.
- To assist AEs in keeping on top of emerging industry trends in Ontario.
- To provide educational resources to assist AEs in managing their board operations effectively.

**Committee Membership:**

There shall be an Association Executive Advisory Committee of eight members as follows:

- (i) Two Association Executives from Member Boards with up to 300 Members;
  - (ii) Two Association Executives from Member Boards with more than 300 Members and up to 1,000 Members;
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- (iii) Two Association Executives from Member Boards with more than 1,000 Members, not including the Toronto Real Estate Board;
- (iv) One Association Executive from the Toronto Real Estate Board; and
- (v) One representative from the OREA Board of Directors.

**Chair:**

*Article 8, Section 8.03 of OREA By-law provides that 'Except as specifically set out in this By-law, the Board of Directors shall appoint all members of a Committee and its chairperson. The chairperson of a Committee and any Committee member may be removed by the Board of Directors at any time. Unless otherwise determined by the Board of Directors or as set out in this By-law, a committee of the Association shall have the power to regulate its own procedure.'*

The Board of Directors shall, annually and whenever there is a vacancy, appoint the chair of the Association Executive Advisory Committee from amongst those members of the Association Executive Advisory Committee who are persons retained to carry out the functions of an executive officer or a chief executive officer of a Member Board.

The chair of the Association Executive Advisory Committee must be a person retained to carry out the functions of an executive officer or a chief executive officer of a Member Board.

**Term:**

As above.

**Meetings:**

Not specified.